

Oberon High School

COMPUTER USE AGREEMENT

Computers and other information technology resources at Oberon HS are intended for use in learning. Every student is given an account on the school's computer network and this is private to the user. Students are not to interfere with another student's account. When using the Internet, it is impossible for the school to screen or filter out all material which is controversial, inappropriate or offensive. It is therefore each student's responsibility not to initiate access to such material or to distribute such material by copying, storing or printing. USB drives & other external devices that are brought to school can be checked by staff. Any technology usage within the school may be monitored by staff.

BYOD Purpose:

Oberon High School is committed to integrating learning technologies into the classroom in a safe, responsible and educational manner. This document outlines the expectations and responsibilities of students and their families in using their own devices to connect to the Oberon High School network.

BYOD Devices:

When approved, students may connect one device, either a tablet (e.g. iPad) or laptop computer. Mobile phones and iPods are excluded from connection at this time.

BYO Device requirements:

- The operating system on PC's must be running a minimum of Windows 7.
- Word Processing and Internet Browser software installed.
- Minimum screen size for laptops of 10" (250mm).
- Minimum screen size for tablets of 7" (180mm).
- Minimum battery life of 3 hours.
- Protective case/bag for device for transport.
- Device must be password/pin protected.
- Virus protection is required on Windows devices.

BYOD Usage:

Electronic devices in classes at Oberon High School are only to be used with the permission of the classroom teacher, for educational purposes. This policy will also apply to laptop computers and tablets.

Students connecting to the school network are subject to the terms of use. They will receive the same filtered Internet access that provided by school owned devices. This usage will be monitored for usage outside of the acceptable use policy. Should this occur, access will be revoked and disciplinary action taken as directed by the Principal.

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BYOD Responsibilities:

- Ensure that your device is charged prior to school. Charging will not be permitted in classrooms, however there will be limited opportunities to recharge during the day in the library.
- Keep track of and look after your device. The school is not liable for any costs due to damage, theft or loss of your device.
- Personalise your device with a case, skin, decal etc. to distinguish it from others.
- Install and update anti-virus protection on your device.
- Technical support for your device is the responsibility of the student/parent. This includes software, hardware and maintenance issues. Technical support for the connection to the Oberon High School network will be supplied by our IT department.

I agree that I will use the school owned technology resources appropriately and accept responsibility for privacy and security as detailed below:

- I will take care of my device in order not to cause physical damage or inoperability.
- I will focus my device use to educational purposes.
- I will not partake in time wasting activities on my device.
- I will not bring inappropriate software from an external source into the school.
- I will not deliberately waste internet bandwidth.
- I will not display graphics; record or play sounds; or display messages that could be offensive to others.
- I will not reveal my network credentials to anyone else.
- I will not attempt to use or interfere with another user's account or device under any circumstances.
- I will not be involved in any form of electronic vandalism.
- I will not reveal personal information of myself or others in any form of electronic communications.
- I will report any security problems immediately to a class teacher or to the Network Manager.
- I will ensure any external devices brought in from outside the school are virus free and do not contain an inappropriate materials.
- I will not engage in the act of cyberbullying.

I accept that breaching this agreement will result in my being taken off the network temporarily or permanently depending on the seriousness of the offence and that this may be recorded on my student record. For more serious matters where a criminal offence occurs, further disciplinary and/or legal action may be taken as directed by the Principal.

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To Parent or Guardian:

Computer Use Agreement:

As the parent or guardian of this student, I have read the Computer Use Agreement. I understand that the computer network at Oberon High School is designed for educational purposes and that any violations of the conditions as set out in the agreement can lead to a loss of privileges. I also understand that theft or damage to school owned equipment will result in a bill for the cost or replacement parts or repairs.

Internet Access:

As a parent or guardian of this student, I understand that it is impossible for the school to fully restrict access to controversial materials on the Internet. I also understand that while the school will take appropriate measures to limit access to illegal, dangerous or offensive materials, ultimately it is each student's responsibility not to initiate access to such material. I hereby give permission for my child to be given access to the Internet.

Cloud Storage:

Oberon High School will be introducing an online platform to allow students to collaborate with teachers and fellow students. This includes an email address and provisions for online storage of school work. Using an online content delivery system will enable students to easily login to a familiar platform and continue school work regardless of their location or computer they are using. As a parent or guardian of this student, it is imperative that the risks of cloud storage is understood, and students adhere to our security standards and policies as listed above.

The links below are provided to learn about and understand the risks involved in using cloud storage systems.

<http://www.oberonhs.vic.edu.au/site/wp-content/uploads/downloads/2015/11/Cloud-Computing-in-a-Government-Context-Speakers-Notes.pdf>

<http://www.oberonhs.vic.edu.au/site/wp-content/uploads/downloads/2015/11/Cloud Computing in the Victorian Public sector.pdf>

If you wish to opt out of your student using these cloud facilities, please contact our eLearning Leader or Assistant Principal.

It is anticipated that as technology changes, this document will need to be updated. If you have questions about which devices and specific uses are permitted, refer these questions to the eLearning Leader or Assistant Principal.