

28<sup>th</sup> November, 2022

Dear Parent/Guardian

Oberon High School is looking forward to another great year of teaching and learning and would like to advise you of Oberon High School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support.

Within our school this support allows us to offer a wider, more enhanced experience above and beyond what the government funding covers, allowing students to shape their future and go one better.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely



Tim McMahon  
Principal



Scott Barnes  
School Council President

## BREAKDOWN OF CONTRIBUTIONS – YEAR 11 *(all amounts correct at time of publication)*

CURRICULUM CONTRIBUTIONS - items and activities that students use, or participate in, to access the Curriculum			Curriculum Contribution
Subjects	✓	Amount	
<b>Units 1 &amp; 2 Arts</b> – including but not limited to canvas, paint, clay, glaze, linoleum, carving tools, ink, acetate, glue and speciality paper		\$40.00	\$
<b>Units 1 &amp; 2 Biology</b> – Biological specimens, chemical reagents, materials used in model construction (tape, craft paper, card, paper, string, glue etc)		\$25.00	\$
<b>Units 1 &amp; 2 Chemistry</b> – Chemicals & reagents		\$25.00	\$
<b>Units 1 &amp; 2 Food Technology</b> – including but not limited to flour, milk, eggs, butter, baking powder, various meat cuts, packaging.		\$200.00	\$
<b>Units 1 &amp; 2 Indonesian</b> – school created Textbooks		\$15.00	\$
<b>Unit 1 &amp; 2 Music</b> – sheet music/scores, recordings, backing music		\$30.00	\$
<b>Unit 1 &amp; 2 Outdoor Ed</b> – transport, etc – Swim Test, Half Day Hike, Beeripmo Overnight Hike, 3 day Bush Walk, Barwon River Walk, 4 Day Canoe Journey. <i>(CSEF can be used for these activities)</i>		\$210.00	\$
<b>Units 1 &amp; 2 Physical Education</b> – entrance fees and/or transport - BioLab, 10 pin bowling, indoor beach volleyball, table tennis, Frisbee golf, rollerskating, etc <i>(CSEF can be used for these activities)</i>		\$50.00	\$
<b>Units 1 &amp; 2 Physics</b> – includes but is not limited to Chemical reagents, electrical/electronic components used in experiments		\$15.00	\$
<b>Units 1 &amp; 2 Psychology</b> – includes but is not limited to biological specimens, model construction materials		\$10.00	\$
<b>Units 1 &amp; 2 Systems Engineering</b> – includes but is not limited to electrical mechanical systems, plastics, glues, etc used in the construction of a student's individual choice project ie advanced robot or vending machine.		\$150.00	\$
<b>Units 1 &amp; 2 Wood Technology</b> – wood, nails, glue, etc used in the construction of a student's individual choice project		\$270.00	\$
<b>Year 11 Printing and Photocopying of Worksheets and Learning Materials</b>		\$30.00	\$
<b>VCE VM Subjects</b> – Contribution to support the provision of VCE VM Subjects (Literacy, Numeracy, Personal Development & Work Related Skills)		\$10.00	
<b>VET Program – only relevant to families of students participating in VET Courses.</b> Contribution to support the provision of VET subjects including transport <i>(a bus to transport students to their registered training centres (Terms 1, 2 &amp; 3 = \$TBC per term. Term 4 – \$TBC)</i>		\$TBA	\$
<b>Total Curriculum Contributions</b>			<b>\$</b>

<b>OTHER CONTRIBUTIONS</b> - for non-curriculum items and activities that relate to the school's functions and objectives	✓	Amount	Other Contributions
<b>School Sports Victoria Membership</b> <i>(covers costs associated with students participating in Interschool sports at regional and state levels ie hire of referees, venue costs, etc)</i>		\$12.00	\$
<b>Interschool Sports Uniform &amp; Equipment</b> <i>(supports in replenishing uniforms and sporting equipment for the school's interschool sporting teams)</i>		\$5.00	
<b>Student Wellbeing Programs/Activities</b> <i>(supports the provision of materials, activities for targeted small group wellbeing programs ie workbooks, take home resources – journals, anxiety toys, mandala colouring books etc, craft supplies, wood, nails, glue &amp; food items. Whole school interactive activities like RUOK Day, Fresh Fruit (for students) Program. Supply of essential resources to students with wellbeing needs eg: stationary, shoes, socks, uniform, text books, drink bottles, lunches)</i>		\$20.00	\$
<b>First Aid Equipment</b> <i>(assists in replenishing supplies used in giving aid to students who are unwell and/or injured)</i>		\$6.00	\$
<b>School Grounds Maintenance and Improvements</b> <i>(supports the school's vision on creating and maintaining great outside areas for the students to enjoy ie Shade Sails, outdoor furniture, new trees &amp; plants, etc)</i>		\$30.00	\$
<b>Total Other Contributions</b>			\$

## EDUCATIONAL ITEMS FOR STUDENTS TO OWN & USE

Below is a list of items that Oberon High School recommends you purchase from the listed provided for your child to individually own and use.

<b>EDUCATIONAL ITEMS FOR STUDENTS TO OWN &amp; USE</b>	Suggested Provider	✓	Amount	Total
<b>Units 1 &amp; 2 Biology - Edrolo</b> online digital tutoring access and printed textbook which is used regularly in class and for homework.	<b>Tutor On Demand Pty Ltd</b> <i>(families will receive a letter with a link to register and pay)</i>		\$99.00	
<b>Units 1 &amp; 2 Health &amp; Human Development – Edrolo</b> online digital tutoring access which is used regularly in class and for homework			\$27.50	
<b>Units 1 &amp; 2 Physical Education - Edrolo</b> online digital tutoring access which is used regularly in class and for homework			\$27.50	
<b>Units 1 &amp; 2 Physics - Edrolo</b> online digital tutoring access which is used regularly in class and for homework			\$27.50	
<b>Units 1 &amp; 2 German – Language Perfect</b> digital tutoring program which is used regularly in class and for homework	<b>Oberon High School</b> <i>(contributions can be made through XUNO Parent Portal when activated in 2023)</i>		\$30.00	
<b>Textbooks, Novels, General &amp; Subject Specific Stationery</b>	<b>WINC Schools</b> <i>(see booklist for logon &amp; ordering instructions)</i>		Various	
<b>Combination Locks for student lockers</b> <i>(If students lose their current lock. This item is to own and use)</i>	<b>Oberon High School</b> <i>(contact school to purchase)</i>		\$10.00	
<b>School Magazine/Yearbook</b> (The Monarch)	<b>Oberon High School</b> <i>(through XUNO Parent Portal)</i>		\$22.00	

## EXTRA-CURRICULAR ITEMS AND ACTIVITIES

EXTRA-CURRICULAR ITEMS AND ACTIVITIES CONT'D...		Purchase (please ✓)	Amount	Totals
<p>Oberon High School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. <b>These are optional and provided on a user-pays basis.</b></p> <p><i>If you wish to enter into a payment plan for these items please contact Julie Barnes, Finance Officer to arrange</i></p>				
<b>Year 11 Formal</b> – covers the facility hire, equipment hire, DJ, etc (Cost to be confirmed) More information in October. <i>(CSEF can be used for this activity)</i>			\$85.00	\$
<b>Units 1 &amp; 2 Biology</b> – transport to Biolab – Homeostasis <i>(CSEF can be used for these activities)</i>			\$5.00	\$
<b>Units 1 &amp; 2 Chemistry</b> – transport to Biolab - Sports Chem <i>(CSEF can be used for these activities)</i>			\$5.00	\$
<b>Units 1 &amp; 2 Food Technology</b> – transport to Vic Market & a farm visit <i>(CSEF can be used for these activities)</i>			\$35.00	\$
<b>Units 1 &amp; 2 Physics</b> – transport and entry to the Grand Prix <i>(CSEF can be used for these activities)</i>			\$15.00	\$
<b>Units 1 &amp; 2 Wood Technology</b> – transport & entry to the Top Designs Exhibition in Melbourne <i>(CSEF can be used for these activities)</i>			\$25.00	\$
<b>Interschool Sport Participation – transport costs to sporting venues.</b> Parents will be notified before events with a permission form and details of the costs (payable before event). <i>(CSEF can be used for these activities)</i>			Various	\$
<b>Units 1 &amp; 2 Outdoor Education</b> – Surf Sessions x3, Canoe Session, Indoor & Outdoor Rock Climbing, Mountain Biking, Live Wire Park, Stand Up Paddle Boarding <i>(CSEF can be used for these activities)</i>			\$257.00	\$
<b>VCE 5 Day Ski Camp</b> <i>(open to both Units 2 &amp; 4 Outdoor Ed students) - covers some meals, equipment hire, lift passes, transport via mini bus and coach from Mt Beauty to Bogong Village. (CSEF can be used for these activities)</i>			\$350.00	\$
<b>Vocal Instruction</b> - \$10 per term (costs to cover sheet music, performance backings, hire of sound engineers/accompanists for live performances)			\$40.00	\$
<b>Rock Band Program</b> - \$10 per term (costs to cover sheet music, performance backings, hire of sound engineers/accompanists for live performances)			\$40.00	\$
<b>Total of Extra-Curricular Contribution</b>			<b>\$</b>	
<input type="checkbox"/> I/We wish to enter into a payment plan for the above items indicated. <input type="checkbox"/> Please use current unallocated funds on my account for the above items indicated. <input type="checkbox"/> Please use my CSEF for the above items indicated <i>(can only be used for Outdoor Ed &amp; Physical Education Activities, any extra-curricular subject activities, excursions and Interschool Sports).</i>				
Student Surname		Student First Name		
<b>IF YOU COMPLETE THIS SECTION PLEASE RETURN IT TO THE SCHOOL OFFICE</b>				

## TOTALS

Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
Educational Items for Students to own and use	\$
<b>TOTAL</b>	<b>\$</b>

## Financial Support for Families

The school appreciates that families may sometimes experience financial difficulties in meeting requests for contributions. A range of support options are available to assist parents, and parents can also organise a payment plan for extra-curricular items and activities with the School Family Accounts Officer.

### Support Agencies and Funds

Oberon High School has established partnerships with some welfare and support agencies that can provide assistance to students and their families with the costs of text books, uniforms and school shoes. Access to these supports is available through referral from the Student Wellbeing Manager. Families generally require a current relevant Centrelink benefit card to access these supports. Please contact the Student Wellbeing Manager. The school is also registered with Centrelink to receive payments via their Centrepay system which is only available to holders of relevant current Centrelink benefit cards.

### Camps, Sports & Excursions Fund (CSEF)

The CSEF provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply.

### Payment Plans

Parents who wish to enter into a Payment Plan for any Extra-Curricular items and activities please contact School Family Accounts Officer.

## Payment Options

### The School's preferred options for payment of Parent Contributions.

- 1. XUNO Online Payments** - through the Parent Portal *(School preferred method)*
- 2. Credit Payments Over Phone** – *phone school to speak to the School Family Accounts Officer and details will be taken over the phone and directly entered into the card machine.*

*The following 2 methods are also available but please contact the school to inform them of what items you wish to make the contribution towards. These methods can also be used for an arranged payment plan for extra-curricular items and activities*

- 3. BPay** *(details can be found at the bottom of Family Invoices/Statements or by contacting the school)*
- 4. Centrepay** *(Only available to holders of Centrelink Benefit Cards - can be done individually through Centrelink or school can submit your application to Centrelink on your behalf –form available in office).*

## Refunds

Parent requests for refunds/credits are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

The school will provide a refund/credit onto family accounts for unavoidable event cancellations due either to family crises and/or sudden illness making it impossible for the student to attend or if the school has had to cancel due to changes to bookings ie Covid lockdowns..

## PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum 7-10, VCE and VCE VM.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.